

Dodge County Local Emergency Planning Committee

LEPC Meeting Minutes Wednesday, July 17, 2013 - 1:08PM Dodge County Law Enforcement Center – EOC

Members present:

P.J. Schoebel, Medical Examiner
John Haase, Dodge County Highway (Alt.)
Joe Meagher, Emergency Coordinator
Amy Nehls, Coordinator of Information
Gary Berger, School
Trista Pruett, Media

Kraig Biefeld, EMS
Alan Mannel, Fire
Heather Lang, Wal-Mart DC/Facility
Mike Stanek, UW-Extension
Mary Rosecky, Public Health (Alt)

Excused:

Aaron David, County Board Jody Langfeldt, Dodge County Public Health Kurt Worden, Red Cross (Alt) Dan Heim, DNR Sarah Neu, Member At-Large

1. Call to Order

Vice-President, PJ Schoebel, called the meeting to order at 1:08 PM.

2. Introduction/Roll Call of Members

Round table introductions were done. Attendees were reminded to sign the sign-in sheet.

3. Review and approval of minutes of April 17, 2013

Review/Approve the minutes of April 17, 2013 meeting. Motion made to accept as printed by Kraig Biefeld, second by Alan Mannel. **Motion Carried**.

4. Correspondence

None.

5. Public comments

None.

6. Review/Discuss map and newspaper article on West, TX fertilizer plant

Amy showed an on-line map and news article about the explosion at the West, Texas fertilizer plant on April 17, 2013, that killed fourteen (14) and injured over 200. The explosion was caused by ammonium nitrate, used in fertilizers.

7. Update HAZMAT Response Expenditures Procedures.

The procedure was reviewed. Kraig Biefeld suggested that Emergency Management bring this procedure to the attention of the local fire chiefs at the next Dodge County Chief's Association meeting, just to remind them that according to this procedure local department need to have a Standard Operating Procedure (SOP) for responses to incidents involving hazardous materials. The SOP should include: number and training level of responding personnel, type and amount of responding equipment, incident command structure, and general protocol for responding to hazardous substance releases. Amy told the group she would be sure to bring it to the next Chief's meeting. Motion made to accept as printed by John Haase, second by Trista Pruett. **Motion Carried**.

8. EPCRA Report

The County-wide Farm Plan was completed as of February 1, 2013 with the following updates completed:

Brisky Brothers - REMOVED Eugene Coughlin - REMOVED Douglas Korth Fairview Farm John Meylink
Margaret Ganske Farm
Neal J. Stippich
Roger Pribnow Farm - REMOVED
Ron Ganske – REMOVED
Tom Dooley Orchard
Witte's Century Farm - REMOVED

Larry Moul Farm Michael Vande Slunt Nitschke Grain Farms Reible Farms Springhill Stock Farm Ver-Jan Acres

Amy told the group that although twelve (12) facilities remain on the farm plan only two (2) of those actually have EHS on-site, the rest have non-EHS chemicals but chose to stay on the plan voluntarily. Amy has created new off-site facility plans for the following sites: Pepsi Beverages, Quad Graphics – Hartford, Horicon Well #5 and Gleason Reel. Amy still has to create new plans for United Co-Op (Raceway Rd.) and Michaels Corporation which need to be completed by the end of this year's plan of work (September 30, 2013).

7. Reports or announcements by groups:

A. County Board – Aaron David None

B. Senate – Sen. Scott Fitzgerald None

C. Law Enforcement – VACANT None

D. Fire - Alan Mannel

Alan said that the City of Beaver Dam had a disaster drill at the Beaver Dam High School yesterday and all agencies involved learned a lot. Hustisford High School will be holding a full-scale active shooter drill on October 5, 2013. Chief Mannel said that they continue to research the option of a county-wide Dive team. The City of Beaver Dam has a capital improvements plan, which includes the dive team, however they are still looking for donations from other entities (such as rural boards or the county). Chief Mannel will be meeting with Sheriff Ninmann, since she is new and was not involved in prior planning meetings, to further discuss the possibility of a county-wide team with some funding coming from the county. The fire departments are also working on a county-wide Rapid Intervention Team (RIT) structure and training, which is a specific team trained and used to rescue a firefighter(s) down in a fire; this will be discussed at the next Fire Chief's Association meeting in August.

E. First Responder/EMS - Kraig Biefeld

Kraig brought up the need to have a discussion/training at the next EMS Association meeting on HAZMAT decontamination procedures for ambulances. The EMS Association is continuing to work on MABAS agreements. There is a county-wide Mass Casualty Incident (MCI) trailer being setup, the trailer was donated by Emergency Management and will be supplied by donations from the EMS agencies.

F. HAZMAT - Don Wellnitz

None

G. Medical Examiner – P.J. Schoebel

PJ said that he also participated in the Beaver Dam drill yesterday, as well as participating in the Operation Mayhem Public Health drill, which was held in Madison. PJ is working on incorporating lessons learned from both drills into his emergency plans. PJ also said that his office will have access to a large cooler at the new Henry Dodge Building, which he should be able to incorporate in his plan and start using by October.

H. Health - Jody Langfeldt

Mary said that Public Health is working with Alex Lichtenstein and the consortium on updating their emergency plans. Joe extended a thank you from the HAZMAT team to Public Health for a chlorine meter they recently purchased for the HAZMAT team.

I. Hospital - Christine Thompson

None

J. Red Cross - VACANT

None

K. Environment - Dan Heim

None

L. Agriculture – Mike Stanek

Mike Stanek introduced himself to the group, as this was his first LEPC meeting. Discussion was held about previous trainings that UW-Extension hosted with Emergency Management for local responders. Mike said he would be open to additional trainings on confined space, manure/silo gases, and large farm equipment. Amy said she would ask at the next Fire Chief's Association meeting what types of training they would like to have done by UW-Extension. Discussion was also held about Animart, in the City of Beaver Dam, brining in a new product for foot warts which contains the Extremely Hazardous Substance (EHS) formaldehyde. If this project if approved there will be a large amount of the substance, which has a 37% concentration of formaldehyde, on-site at the facility which will make it a planning facility. However, since the substance is transported to the fixed facility by railcar it will also be a transportation hazard. Also the intent is to package and sell the product to farmers, which would also pose an additional transportation hazard, as well as make those farms potential planning sites. The Beaver Dam Fire Department will be setting up a meeting with Animart and Amy to discuss the project and the process.

M. Transportation - John Haase

John said that Highway A west of Fox Lake has been completed. The Highway Department will now start road construction on Highway DE, south of Beaver Dam.

N. Community - Sarah Neu

None

O. Facility - Heather Lang

None

P. Broadcast/Print Media - Trista Pruett

Trista said that there is an article and pictures about the Beaver Dam drill in today's <u>Daily Citizen</u>. Trista also plans to attend and report on the Hustisford Full-Scale exercise being held on October 5, 2013.

Q. School – Gary Berger

Gary said the schools continue to discuss and plan for emergencies. Parent Reunification poses a challenge to the schools for planning but will be necessary at a school incident. Gary said that the incident at the Mayville schools reinforced, that unified command between the schools, law enforcement and fire departments will be critical in an incident. The Mayville incident also proved that communications will be an issue during a school incident as the cell tower became overloaded as well as the school phones being flooded with calls. The group also discussed Emergency Notifications via telephone and cell phones. The use of Code Red is being offered, through Dodge County, to the school districts. Amy and Joe will be getting further information on the Code Red, Emergency Notification System, to the school districts.

R. Emergency Management - Amy Nehls & Joe Meagher

1. Uniform Crisis Response Plan for Schools - School Incident Preparation

Most of the discussion on the school efforts was covered by the other LEPC representatives. Amy told the group that she continues to meet with a Law Enforcement group to discuss and create a county-wide law enforcement response; it is being called the Unified Crisis Response Protocol (UCRP).

2. Special Needs Planning Committee - Daycares

Dodge County Emergency Management and Public Health continue to work with Jefferson County Emergency Management, Public Health and the City of Watertown Public Health, as a consortium to work on special needs planning. The consortium is now meeting with a work group to address the needs of daycares, both licensed and certified facilities. The group is planning to send out a survey to all the daycares, in order to gauge what the facilities need for emergency preparedness planning and training.

3. All-Hazard Mitigation Plan Update

The All-Hazard Mitigation Plan has been submitted to the state for review, once approved by the state it will go to FEMA for review. When the final approval is received from FEMA, Joe will work to disseminate it to the local jurisdictions for their adoption and approval.

4 Simulcast & AFG grant update

Joe received a call from the administrator of the Assistance to Firefighters Grant (AFG) looking for some additional information and copies, which is a very positive indication that Dodge County is still being considered for a grant. The 2012 AFG grant was written by a grant writer as a regional grant for all the dodge county response agencies. The grant was for about \$700,000 to simulcast paging for the county fire and EMS agencies; there is an 80/20 match so Dodge County would have to pay 20% of the cost. Simulcasting all the channels is a multi-year project (the paging channel is the first phase), costing around 2.3 million dollars.

5 HAZMAT Team state restructuring progress

Joe updated the attendees on the HAZMAT restructuring being proposed by Wisconsin Emergency Management (WEM) to the joint finance committee on July 18, 2013. Joe said that he and Amy had meet with the members of the Dodge County HAZMAT team to discuss becoming a Level III team for the state. The HAZMAT team members took a vote to make a recommendation to Dodge County to stay as a County-wide HAZMAT team but to opt out of becoming a Level III state team. Team members cited the following reasons for voting against the proposal: the structure, documentation, and processes are NOT fully developed; team members were not interested in additional training requirements; and team members were not interested in deploying outside Dodge County. Many HAZMAT team members commented that they thought this was developed for a full-time fire department rather than a county-wide team, like Dodge County. WEM contacted Joe and said they needed a final decision by Tuesday, July 16, so Joe and Amy took the team's recommendation to Jim Mielke. After discussing the matter with Jim, Joe contacted WEM to let them know that Dodge County did NOT intend to become a Level III HAZMAT team, but wanted to stay a county HAZMAT team. Further discussion within the LEPC indicated that LEPC members agreed with the recommendation of the HAZMAT team members.

8. Discuss/Set Final Meeting Date for 2013 - October 16, 2013 at 1:00PM (? WEMA convention)

Amy said that the scheduled meeting date in October also falls on the Wisconsin Emergency Management Association (WEMA) conference, and since Amy and Joe are planning the conference they are required to be in Madison that day. Amy informed the LEPC members that all the requirements of the 2013 Plan of Work for the LEPC have been completed, as of today's meeting. Motion by Alan Mannel, second by John Haase to forgo on the October meeting unless something comes up that Amy and Joe feel a meeting should be scheduled. **Motion Carried.**

9. Adjournment

Motion made by Gary Berger, second by Alan Mannel to adjourn the meeting. **Motion Carried**. The meeting adjourned at 2:46 PM.

Respectfully Submitted,

Amy B. Nehls

Secretary/Coordinator of Information

Disclaimer: The above minutes may be approved, amended, or corrected at the next committee meeting.